

JOB INFORMATION

Detention Deputy

Detention Deputies are responsible for overseeing and managing the custody of inmates in the Park County Detention Center.

Detention Deputies are required to attend and graduate from a paid, eight-week Detention Officer Academy training program in Douglas, Wyoming within one year of being hired. Pre-employment physical, physical fitness and psychological tests are required.

- **Hours:** Full-time, rotating shifts including midnights, weekends and holidays.
- **Starting salary:** \$20.62 per hour; previous experience may increase this amount.
- **Shift differential:** When working the 4PM – 12PM shift, employees will receive an extra \$0.25 per hour. When working the 12PM – 8AM shift, employees will receive an extra \$0.50 per hour.
- **Holiday pay:** Employees are paid 8 hours for each recognized holiday if on time off, and one and one-half times their regular rate of pay if working the holiday.
- **Uniforms:** The department provides all duty gear including uniforms, duty belts, weapons, and body armor.
- **Sick leave:** Employees receive 8 hours of sick leave per pay up to a maximum of 720 hours.
- **Vacation leave:** Employees receive 4 hours per month for the first year of employment. It increases to 8 hours per month during the second thru fourth year, 10 hours per month starting on the 5th year thru the ninth year with 13.34 hours per month after 10 years of service thru retirement.
- **Wyoming Retirement System:** Employer pays 14.12% and the employee pays 3.08% of their wages.
- **Medical Insurance:** County currently pays for single or family coverage in full. Coverage carries a \$3,000 deductible for individuals and \$6,000 for family. After the deductible is met, prescriptions are \$10 for generic brands and \$60 for non-preferred brands. Optional optical coverage is available for \$10 per month single and \$25 per month family.
- **Life insurance:** Employees have the option of low-cost life insurance policies and deferred compensation plans.

Communications Officer

Communications Officers are responsible for operating the Sheriff's 9-1-1 telephone & radio center.

Communications Officers are required to attend and graduate from a paid, two-week training program in Douglas, Wyoming within one year of being hired. Pre-employment physical and psychological tests are required.

- **Hours:** Full-time, rotating shifts including midnights, weekends and holidays.
- **Starting salary:** \$16.19 per hour; previous experience may increase this amount.
- **Shift differential:** When working the 4PM – midnight shift, employees will receive an extra \$0.25 per hour. When working the midnight – 8AM shift, employees will receive an extra \$0.50 per hour.
- **Holiday pay:** Employees are paid 8 hours for each recognized holiday if on time off, and one and one-half times their regular rate of pay if working the holiday.
- **Uniforms:** The department provides uniform shirts and trousers.
- **Sick leave:** Employees receive 8 hours of sick leave per pay up to a maximum of 720 hours.
- **Vacation leave:** Employees receive 4 hours per month for the first year of employment. It increases to 8 hours per month during the second thru fourth year, 10 hours per month starting on the 5th year thru the ninth year with 13.34 hours per month after 10 years of service thru retirement.
- **Wyoming Retirement System:** Employer pays 14.12% and the employee pays 3.08% of their wages.
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